



**BNP Paribas** has a presence in 74 countries with more than 193,000 employees, including 146,000 in Europe. It ranks highly in its two core activities: Retail Banking & Services (comprised of Domestic Markets and International Financial Services) and Corporate & Institutional Banking. In Europe, the Group has four domestic markets (Belgium, France, Italy and Luxembourg) and BNP Paribas Personal Finance is the leader in consumer lending. BNP Paribas is rolling out its integrated retail banking model across Mediterranean basin countries, in Turkey, in Eastern Europe and a large network in the western part of the United States. In its Corporate & Institutional Banking and International Financial Services activities, BNP Paribas also enjoys top positions in Europe, a strong presence in the Americas and solid and fast-growing businesses in Asia-Pacific.

If you are searching for opportunities to develop your career in the field of Corporate and Institutional Banking, challenges to boost your future career path, then BNP Paribas is the right place for you.

**BNP PARIBAS, Hungary Branch** is looking for

## Operational Permanent Control Officer

In full time contract

### Within the OPC role the officer will:

- Perform regularly analysis of the operational risks,
- Perform follow-up within business units in order to assess both effectiveness and efficiency of existing controls,
- Ensures that all qualified events are adequately translated to operational historical incidents, and registered within necessary tools / escalated via proper channels,
- Analyze Operational Risk incidents (incident description, investigation, quality review) and perform a follow up according to internal procedures (action plans, etc.),
- Implement the Operational Risk and Permanent Control methodologies and tools according to internal guidelines and local regulatory requirements; permanent review and update,
- Identifies the key processes and key units for analyzing the risk, interviews the process owners and related experts, as well as consults with the management in order to regularly identify / analyze the main risks.
- Formalizes / ensures appropriate formalization of the risk cartographies for all Business Lines/Functions applicable.
- Provide appropriate risk reporting to Management, Committees and others,
- Follow up the implementation of recommendations (internal and external audit, regulatory bodies, etc.) and prepare a status report for the 2OPC Group after their request,
- Establish visibility of the Internal control system status - monitor regular update of procedures, provide an input to improve existing procedures and processes within the operational framework,
- Be involved in the Exceptional Transaction and New Product (TAC / NAC) validation process,
- Prepare / collect information for organizing Internal Control Committee (ICC) and Territory Internal Control Committee (TICC),
- Contribute to Projects where OPC has assigned tasks (GDPR, Protect and Control etc.).

### Anti-Fraud related tasks:

- Contribute to prevent Fraud as well as investigate alerts, fraud suspicions, attempts of fraud or existing frauds,
- Contribute and in some cases manage the remediation plan as well as test the quality of the modified control set up,
- Provide the evaluation of the operational risk from an internal fraud perspective,
- Provide the follow up of audit or regulators recommendations related to fraud risks,
- Provide the appropriate and updated reporting of fraud events in the operational risk reporting tool,
- At the request of the local regulators, he/she report the status of the Anti-Fraud control set up in collaboration with any regulatory office or compliance officers.
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### What qualities do we look for?

- University degree, experience from banking (min 3 years)
- Good knowledge of the bank and its activities and products



- Knowledge of the fundamental principles of operations and their processing system
- Fluent English and Hungarian languages – both spoken and written
- MS Office (word, excel, power point) – advanced level
- Interpersonal skills and ability to negotiate
- Extensive communication skills
- Ability to take a global approach and good sense of risk
- Ability to analyses and be critical
- Responsiveness, initiative

## What we offer?

- Multinational business environment and a friendly atmosphere
- On-the-job training and networking opportunities
- Developing expertise and career growth
- Competitive remuneration and social benefit package
- Learning and development of your career
- Benefit from an exciting work environment
- Advance within a responsible company

If you are ready to work in an international organization with a changing business environment, then send your CV to the following e-mail address: [applications.hu@bnpparibas.com](mailto:applications.hu@bnpparibas.com).

Due to the General Data Protection Regulation valid from 25th May 2018 please note that we can only accept your application to that position if you attach the signed version of the BNPP Hungary Privacy Notice for Recruitment available at [this link](#) to your application via e-mail. We kindly ask you to read and complete it to acknowledge, and scan it.